

TRIBECA

JOB DESCRIPTION

Job Title: Sr. Architect	Reporting to: Head of Department
Location: Pune	Department/ Division: Architecture/Design

Over All Job Purpose:

- Be part of the design focussed department with key role in planning the commercial and residential projects across the country.
- Assist Architecture department in the architecture and planning activities for a mall / Commercial and residential project across all phases: from site analysis, conceptualization and detailed drawings, review, monitoring, and adherence to specified timelines, budget and quality standards, in alignment with the design intent.
- Create design ideas for projects after internal working on market demands etc.
- Drives the architecture and planning activities for a residential/commercial project across all phases timelines, budget and quality standards, in alignment with the design intent.
- Create project brief, design and guidelines and coordinate with consultants to assure that the intent followed in design.
- Research and development on all aspects of design internally.

Key Responsibilities Areas:

- Understand the Management's intent/vision and objectives for development.
- Survey the market/environment to keep abreast of national and global trends/ best practices in the area of architecture and design in the real estate industry.
- Understand the overall budget and budgetary allocation for various phases of the project and ensure adherence to the same through the design and construction phase.
- Coordinate with the internal stakeholders to understand implications of specific design features on the overall approvability of the plans, and make modifications as required.
- Identify consultants for various functional areas across projects such as Structural consultants, Services consultants, Interior design consultants, Facade consultant, Landscape consultant, Lighting consultants, Acoustics and AV consultants, Graphics & Signages consultants etc.
- Prepare the design brief of the project based on the design intent of the project/ project vision, prevailing market conditions and provide it to Director – Architecture and Planning for review and finalization
- Ensure that the design brief includes design strategy/ principles, target segments, open areas, desired design trends and innovations, FSI utilization, overall timelines, etc.
- Coordinate with the international consultant to obtain the concept designs in a timely manner.
- Review the concept design to ensure alignment with the design intent of the project, local development rules/ regulations, space optimization requirements etc.
- Provide inputs to the local architects in terms of alignment with the design intent, adherence to regulatory restrictions such as civil aviation, health and safety considerations, design details such as size of elevators, etc. and ensure that the drawings are revised accordingly.
- Conduct meetings/discussions with internal team members/ stakeholders and various consultants so as to clarify issues (if any) and support finalization of the drawings.

- Monitor the site as per the requirement, highlight issues in the weekly Project Review Meetings and is proactively highlighting all important issues/concerns, challenges/bottlenecks

Minimum Qualification

(i.e education, training etc.)

- Graduate in Architecture/ post graduate in Architecture

Experience required

8-10 years of relevant years

Job Type:

Mid- Senior

Employment Type

Full-time